

MEETING

PUBLIC REALM FORUM

DATE AND TIME

FRIDAY 8TH DECEMBER, 2017

AT 10.00 AM

VENUE

**BOARDROOM AT NORTH LONDON BUSINESS PARK (NLBP), OAKLEIGH ROAD
SOUTH, N11 1NP.**

TO: MEMBERS OF PUBLIC REALM FORUM (Quorum 3)

Chairman: Jamie Cooke

Councillor Sowerby Councillor Kay

Substitute Members

Councillor Grover Councillor P Cohen

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Council Contact: Cara Elkins: Cara.Elkins@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Introduction	N/A
2.	Forum Terms of Reference	3 - 4
3.	Parks Signage	N/A
4.	Saracens Signage	5 - 6
5.	Any other item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone . People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.

Public Realm Management Forum

Terms of Reference

AGENDA ITEM 2

Author:	Jamie Cooke, Assistant Director, Transportation & Highways Commissioning
Date:	November 2017

Public Realm Management Forum	
Chair:	Assistant Director, Transportation & Highways Commissioning
Role of the forum:	<p>The role of forum is an advisory body which can make recommendations to the Strategic Director of Environment. The Strategic Director will bring forward to Environment Committee any actions that require its attention.</p> <p>The role of the forum is;</p> <ul style="list-style-type: none"> • To understand best practice in the context of finite resources for the public realm • To understand the cost benefit of a pallet of materials for conservation areas <p>We recognise that the forum represents a diverse range of views. The role of the chair is to represent these views in the minutes, in order to offer an accurate reflection of what is discussed.</p>
Frequency of meetings:	Three times a year (every four months)
Agenda	<p>The following agenda items are standard for Forum meetings;</p> <ul style="list-style-type: none"> • Review of previous forum actions • Understand and discuss best practice on the improvement and management of public realm • Understand and discuss the cost benefit of materials • Key actions for the forum • Date of the next meeting <p>Additional items can be added by any member of the forum panel as and when required but will need to be received by the chair in advance of the meeting.</p> <p>Management of the forum is the role of the chair.</p> <p>Agendas and minutes will be made available on the council's website.</p> <p>An annual update on the Forum's work be provided to the Environment Committee.</p>

Appointment of members of the Public Realm Forum	<p>The Forum Panel membership is noted below.</p> <p>The panel comprises of two Elected Members of the Council (comprising on one administration member and one opposition member)</p> <p>The forum is a public meeting available for all to attend, including residents and all Elected Members. All attendees will be able to take part in the discussion under the direction of the chair.</p>
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Forum Panel Membership:

Name	Role	Attendance
Assistant Director, Transport & Highways Commissioning	Forum Chair	Every meeting
LBB Highways Officer	Service Expert	Every meeting
LBB Conservation Officer	Conservation Expert	Every meeting
LBB Planning Officer	Service Expert	When required
Two Elected Members		Every meeting

Note: In addition to the Forum Panel, the forum is a public meeting available for all to attend.

**PUBLIC REALM FORUM
Friday 8th December, 2017**

EXAMPLES OF SARACENS SIGNAGE

AGENDA ITEM 4

Barnet Road, by Greenacre Close.



Kitts End Road



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